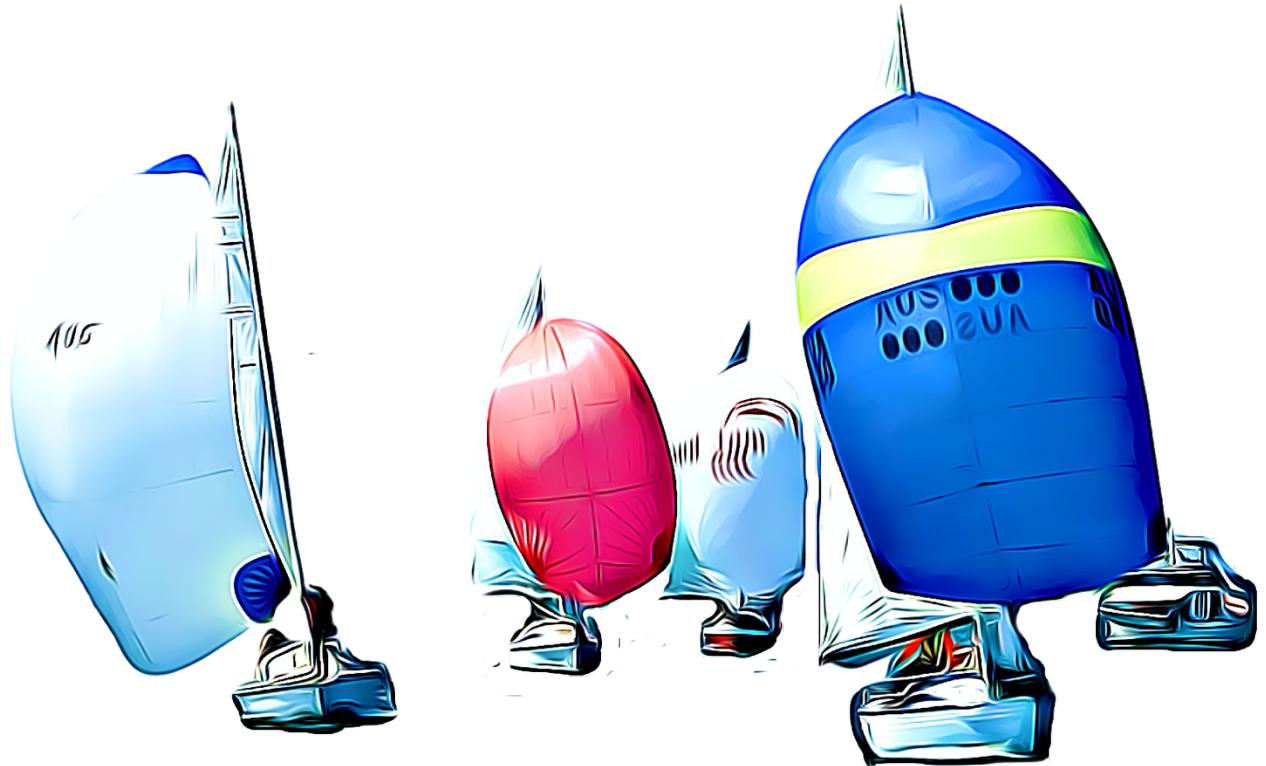




MANLY COMBINED CLUBS SERIES – 2024 SAILING INSTRUCTIONS

REVISION C



1 . SAILING INSTRUCTIONS AND NOTICE OF RACE

- 1.1 These Sailing Instructions define the way in which races are conducted and the specific race requirements that apply to all boats and entrants involved in Manly Combined Clubs Series.
- 1.2 The Notice of Race (NOR) addresses a number of important and mandatory requirements of all entrants and boats competing in the Manly Combined Clubs series, which must first be met before they are able to compete in the Manly Combined Clubs Series.

2 . WHEN THESE SAILING INSTRUCTIONS DO NOT APPLY

- 2.1 These sailing Instructions do not apply to the following MCC Races:
 - MCC Races 2 & 3: WMYC's Sailing Instructions for the Founders Trophy apply.
 - MCC Races 7 & 8: RQYS's Sailing Instructions for the Canaipu Cup apply.

3 . DISCLAIMER OF LIABILITY

- 3.1 Competitors participate in the Manly Combined Clubs events entirely at their own risk - see RRS Rule 4, Decision to Race.
- 3.2 The Race Committee will not accept any liability for material damage or personal injury, or death sustained in conjunction with, prior to, during, or after any Manly Combined Clubs event.

4 . NOTICE TO COMPETITORS

- 4.1 Notices to competitors including results will be posted on the Manly Combined Clubs website: manlycombinedclubs.com
- 4.2 Notices to competitors may also be emailed or SMS texted on the day before a race.

5 . CHANGES TO SAILING INSTRUCTIONS

- 5.1 Where possible, any change to the Sailing Instructions will be posted on the website : manlycombinedclubs.com before 0900 hours on the day it will take effect.
- 5.2 Changes to the Sailing Instructions may be communicated verbally at the briefing and/or over the radio. Flag Code L will be flown on the start boat.

6 . SAFETY AND RACE PROCEDURES

- 6.1 Safety Plan and Emergency Response Plan
 - The races will be conducted in accordance with the requirements of the following:
 - Sailing Group Safety Management Plan: available at manlycombinedclubs.com
 - Sailing Group Emergency Response Plan: available at manlycombinedclubs.com
 - Marine Safety Queensland (MSQ) Queensland Recreational Boating and Fishing Guide Handbook at: Queensland boating and recreational guide

- All competitors are required to be familiar with these documents.

6.2 Racing Rules & Regulations

- The races will be governed by the rules as defined in the Australian Sailing (AS) 2021 - 2024 Racing Rules of Sailing (RRS) Blue Book.
- We draw your particular attention to the specific requirements of Rule 46 of the AS RRS, which define the responsibilities of the Person in Charge.

6.3 Crew Registration

- Crew Registration can be achieved by electronic registration of crew using the SailSys system.
- As per the requirements of the AS RRS, the person in charge shall be a member of a Club affiliated to Australian Sailing and have an Australian Sailing number.
- All persons on board a boat while racing shall be members of a Club affiliated to Australian Sailing and have an Australian Sailing number, or hold a valid Sail Pass, or if an international competitor, be a member of club affiliated to a World Sailing recognised Member National Authority.

6.4 Race Briefings

- Generally, each morning of a race, a briefing will take place at MBTBC under the main deck at 0900 hours.
- For the Big Lap Race and Long Passage Race the briefing will be held at 0830 hours.
- There will be no race briefing at MBTBC for the WMYC Founders Trophy or the RQYS Canaipa Cup.
- Alternative arrangements will be made for weekend races or when it is impractical to use MBTBC.
- A representative from each competing boat should attend briefings to receive advice and details of the day's race(s).

6.5 Race Cancellation, Postponement and Abandonment

- Any decision to race, postpone or abandon racing will be made by the Race Officer.
- A decision to postpone or cancel may be made prior to the race briefing, in the event that the BOM forecasts of conditions support such a decision.
- **CANCELLATION:** Racing will be cancelled if a Gale Warning or greater, issued by the Bureau of Meteorology (BOM), is current after 0700 on race day, or a Severe Thunderstorm Warning is current for the expected period of the race.
- **POSTPONEMENT:** Racing will be postponed if true wind speed is gusting above 30 knots as measured on the start boat or a Severe Thunderstorm Warning has become current for the race area.
- **ABANDONMENT:** Races will be abandoned after the start if the start boat experiences true wind speed gusting above 30 knots.

6.6 Radio Communications

- All yachts entering the series must have a functional VHF radio. All boats are to monitor Channel 72 for race information and communication.
- Except in an emergency, a boat shall neither make radio transmissions nor receive radio communications not available to all boats. This restriction also applies to mobile telephones.

- All Participating Vessels must keep a radio watch on VHF Ch 12 when approaching and crossing the entrance channel at the Coffee Pots in order that they can communicate with Commercial Shipping if necessary.

6.7 Sign On, Sign Off and Retirement

- The race committee boat shall keep a listening watch on VHF Channel 72 for Sign On and to notify the fleet of any changes, including shortened courses. This will be maintained from one hour prior to the start through to the completion of the race. Unless advised otherwise, the call sign is “Combined Clubs Start Boat”.
- Boats shall SIGN ON at least 15 minutes before their warning signal by contacting the Start/Finish boat on VHF Channel 72 advising the name of the boat, number of persons on board (POB) and also the Division they are entering for the Race and receive acknowledgement.
- Radio silence shall be maintained by all competitors during the 5-minute start sequence for each division.
- When a boat has finished it shall be deemed to have signed off.
- A boat that retires from a race shall notify the race committee on VHF Channel 72 as soon as possible.

6.8 Lifejackets/PLBs

- A lifejacket shall be worn by each member of the crew at, but not limited to, these times:
 - When on deck when the true wind speed is 25 knots or above.
 - When on deck when visibility is less than 1 nautical mile.
 - When alone on deck; and
 - When on deck between the hours of sunset and sunrise.

6.9 Clearance at Nominated Marks and Beacons

- In accordance with our Maritime Safety Queensland Aquatic Event Permit, it is a requirement that boats must observe a 20-metre clearance around the following beacons:
 - Jay’s Reef Buoy
 - Hope Banks Beacon
 - Norman J Wright Beacon
 - Crawford James Pattinson Beacon
 - Red Beacon NE Green Island
 - South Cardinal Beacon St Helena Island
- Referred to in the Manly Combined Clubs Course Book as: JRB, HBI, NJW, CJP, GIR and SHS.

6.10 Wind Speed Reporting by Competitors to Start/Finish Boat

- When any competitor experiences measured true wind speeds gusting above 30 knots, they shall advise the Start/Finish boat via VHF Radio. This shall apply from Sign On through to the finish.

6.11 Anchors

- Unless in use for anchoring, no part of the anchor may project forward of the bow at any time whilst racing.

6.12 Rendering Assistance

- All boats shall render assistance to any other boat in peril whenever possible. Boats doing so who are able to rejoin the race may claim a time allowance.
- Where it is impracticable to rejoin the race, the skipper so inconvenienced may apply to the protest committee for redress.
- All applications for time allowance or redress shall be submitted in writing to the protest committee.

6.13 Incident Reporting

- All marine incidents must be reported to the Race Committee in addition to regulatory requirements to report marine incidents to Maritime Safety Queensland.

6.14 Insurance Certificate of Currency onboard

- All skippers of any vessel participating in a race, must maintain onboard, and produce on demand by the Race Committee, a copy of a current valid Certificate of Currency with respect to third property and third-party personal injury insurance for the vessel.

6.15 Equipment and Measurement Checks

- A boat or equipment may be inspected at any time for compliance with the Notice of Race and applicable safety category.

7 . SCHEDULE OF RACES AND WARNING SIGNAL TIMES








- 7.1 The schedule of races is as per the Notice of Race. The schedule is also displayed at: manlycombinedclubs.com
- 7.2 The five-minute warning signal times for the races are as follows. If the start sequence goes uninterrupted, the start times are 5 minutes after these times.

Division	Event	Race Briefing at MBTBC	5-minute Warning Signal – not before
Trailer Sailer	MCC Series Race, unless as below	09:00 AM	10:25 AM
Division 2	MCC Series Race, unless as below	09:00 AM	10:35 AM
Division 1	MCC Series Race, unless as below	09:00 AM	10:45 AM
Multihull	MCC Series Race, unless as below	09:00 AM	10:55 AM
Trailer Sailer	MCC Race 6 (Big Lap) & Race 15 (Long Passage)	08:30 AM	09:55 AM
Division 2	MCC Race 6 (Big Lap) & Race 15 (Long Passage)	08:30 AM	10:05 AM
Division 1	MCC Race 6 (Big Lap) & Race 15 (Long Passage)	08:30 AM	10:15 AM
Multihull	MCC Race 6 (Big Lap) & Race 15 (Long Passage)	08:30 AM	10:25 AM
All Divisions	MCC 2 & 3 (WMYC Founders Trophy)	As per WMYC SI	
All Divisions	MCC 7 & 8 (RQYS Canaipa Cup)	As per RQYS SI	

- 7.3 An orange flag to mark the end of the starting line will be raised with one long sound signal at least four minutes before the warning signal is displayed to alert competitors that a race will start soon. The flag shall be used as follows:
- Before the first scheduled warning signal of the day (even if the starting procedure will begin on time) and,
 - When there has been a long postponement (more than 10 minutes) and,
 - When more than one race will be held on the same day, the warning signal for the first race and each succeeding race will be made as soon as practicable.

8 . CLASS FLAGS ON START BOAT

8.1 Class Flags shall be:

Class	Flag	
Division 1	Numeral Pennant 1	
Division 2	Numeral Pennant 2	
Trailer Sailer	Numeral Pennant 3	
Multihull	Numeral Pennant 4	
Not Used	Numeral Pennant 5	
SI Change	Code Flag L	
All Divisions	Code Flag Q (yellow)	

9 . THE COURSES

- 9.1 Marks and Courses to be sailed are published at: manlycombinedclubs.com
- 9.2 Each course includes three sub-courses of around 22nm, 17nm and 13nm, with divisions sailing different sub-courses to ensure that all boats finish at similar times.
- 9.3 To achieve a windward start, a buoy (Mark X) may be positioned to windward of the start line in which case the Race Committee Vessel will display Code Flag "W". The Race Committee Vessel will also display a Green (Starboard) or Red (Port) flag to signal the side on which boats shall leave Mark X on the first leg of a race.

10 . THE START

- 10.1 Races will be started by using rule 26 with the warning signal made 5 minutes before the starting signal.
- 10.2 The starting line will be between a staff displaying an orange flag on the start boat at the starboard end and an inflatable buoy on the port-end starting mark.
- 10.3 Boats in divisions whose warning signal has not been made shall avoid the starting area during the starting sequence for other races.
- 10.4 A short announcement will be made by radio on VHF Ch 72 from the start boat prior to the first warning signal to provide information to all competitors regarding the race.
- 10.5 A boat starting later than ten (10) minutes after her starting signal may be scored DNS without a hearing.
- 10.6 Radio silence shall be maintained by all competitors during the 5-minute start sequence for each division.
- 10.7 The Start Line locations for races, that start at Manly, are typically approximately 500m north east of the outer green lateral beacon of the Manly Boat Harbour entrance.

11 . THE FINISH

- 11.1 The finishing line will be between a staff displaying an orange flag on the finish boat and an inflatable buoy finishing mark at the port end of the finishing line.
- 11.2 When there is no race committee vessel on station at the finish, the alternate finish line will be reached when the red outer channel mark of the Manly Harbour entrance leads bears true north and lies within 50m.
 - In this case, yachts may be required to complete a declaration form which will be available to download from the Manly Combined Clubs website.
 - Finish declarations shall be lodged with the MBTBC Sailing Committee within 24 hours of the completion of the race and shall include the name of the yacht, skipper and the GPS derived finish time corrected to Eastern Standard Time.

12 . SHORTENED COURSES

- 12.1 The Race Officer may shorten the course for any division during a race in order to attempt to finish as many boats as possible.
- 12.2 The course shall be shortened to a mark of the course or to a navigational buoy/mark which lies between the boat currently leading the division whose course is to be shortened and the finish line.
- 12.3 The fact that the course is being shortened shall be announced by the Race Officer via radio (VHF Ch72) along with information regarding whether the Committee Boat will be relocating to the new finish mark or if the radio call in system is to be used instead (see below).
- 12.4 The Committee Boat will not necessarily be able to relocate to the new finish mark due

to having to remain on station to finish boats in other divisions. In this case boats finishing the shortened course shall radio the Committee Boat when they are within two (2) of their boat lengths on the correct side of the mark to which the course has been shortened. The Committee Boat shall record the finishing time as the time at which the finishing boat has made contact via radio to advise that it has finished.

- 12.5 A boat finishing under the radio call in system shall also record their finish time. This time can be used to complete a declaration form in the event that the boat could not make radio contact or the Committee Boat was unable to record the finishing boat's time for any reason.

13 . PENALTY SYSTEM

- 13.1 Rule 44.1 is changed so that the Two-Turns Penalty is replaced by the One-Turn Penalty.

14 . TIME LIMITS

- 14.1 The time limit for races will normally be 1700 hours, but the race officer may at their discretion extend this time by making an announcement to the fleet on Ch 72.
- 14.2 Boats failing to finish within the time limit will be scored DNF without a hearing.

15 . AUTOPILOTS

- 15.1 Single-Handed or Short-handed vessels may use an autopilot during the race if desired.
- 15.2 The autopilot shall only be used for short periods at a time and shall not be in use for the entirety of any leg of the course.

16 . TRACKING AND POST RACE ANALYSIS

- 1.1 Tracking of boats using the Tacktracker system will be made available to the whole fleet. Each tracker records the position of the boats each second.
- 1.2 Once the trackers are returned after each race, and the data is downloaded, the system provides post-race analysis of performance of each boat and the fleet.
- 1.3 Trackers will be distributed at each of the race briefings and on a 'first come first allocated' basis.

17 . PROTESTS AND REQUESTS FOR REDRESS

- 17.1 Protest forms can be downloaded at the Australian Sailing website.
Link: <https://www.sailingresources.org.au/scripts/download/file/&id=cwbkztbjorawc4u3>
- 17.2 The protest time limit is no later than 1000 hrs on the day following the race. Completed protest forms received after this time shall be deemed invalid.
- 17.3 Protests must be lodged by one of the following methods:
- Handing the completed protest form to a Committee member, or
 - emailing the completed protest form to the Race Committee (email: manlycombinedclubs@gmail.com)

- 17.4 Notices will be posted on the official website by 2000hrs on the day following the race to inform competitors of hearings in which they are parties or named as witnesses. Hearings will be held at a time and place as arranged.
- 17.5 Notices or protests by the race committee will be posted on the official website by 2000hrs on the day following the race to inform boats under rule 61.1(b).
- 17.6 Yachts intending to protest shall fly their protest flags to the finish and notify the finish boat on VHF Channel 72.

18 . SCORING SYSTEM

- 18.1 Scoring and handicapping will be defined by the “SailSys” system. SailSys is an online race management system.
- 18.2 For further information regarding Handicaps and scoring see the Sailing Instructions and also: <https://www.sailsys.com.au>
- 18.3 SailSys applies the Racing Rules of Sailing Low Point System for scoring.
- 18.4 In addition, SailSys will apply the following to MCC Races:
- A boat that does not start (DNS) will be scored points for the finishing place one (1) more than the number of boats entered in the series.
 - A boat that is deemed to be on course side (OCS) and does not take the necessary corrective action will be scored by the race committee without a hearing points for the finishing place three (3) more than the number of boats entered in the series.
 - A boat that is disqualified by protest committee (DSQ) will be scored points for the finishing place five (5) more than the number of boats entered in the series.
 - A boat that did not finish (DNF) or retired (RET) shall be scored points for the finishing place one (1) more than the number of boats that started the race.

19 . RESULTS AND PRESENTATIONS

- 19.1 After Race Presentation: Provisional Results will be announced following each race at MBTBC as soon as possible after racing has concluded, excepting:
- MCC 2 & 3 (WMYC Founders Trophy)
 - MCC 7 & 8 (RQYS Canaipa Cup)
- 19.2 Competitors will also be advised by SMS text of the posting of provisional results to SailSys.